

**BCNPA Annual General Meeting 2016**

Fri. June 3, 2016 3:30 pm – 6:30 pm

Delta Grand Okanagan Resort & Conference Centre, Kelowna, BC, and via Webcast

**Minutes**

Item	Action
1. Call to Order & Welcome	K. Fyvie, President and Chair of the AGM, welcomed everyone and indicated the AGM was being webcast around the province for those who could not attend in person.
2. Introductions	<p>K. Fyvie introduced:</p> <ul style="list-style-type: none"> <li>• Joy Peacock, Tania Dick, Zak Matieschyn (ARNBC) and Chris Daly, Barb Wilson (CRNBC).</li> <li>• The BCNPA Board of Directors.</li> <li>• Rob Sims – guest advisor on Roberts Rules of Orders</li> </ul> <p>She confirmed:</p> <ul style="list-style-type: none"> <li>• Liz Mulvaney and Barb Radons were appointed as scrutineers.</li> <li>• Recorder was B. Ingram</li> <li>• Quorum will be confirmed by Secretary, L. Verigin</li> <li>• Finance Report will be presented by Treasurer, K. Sims.</li> </ul>
3. Business Meeting	<ul style="list-style-type: none"> <li>i. Confirmation of Notice - K. Fyvie advised that notice of the AGM call for resolutions and election of directors and officers was made on March 31, 2016.</li> <li>ii. Confirmation of Quorum – the quorum was confirmed by L. Verigin – Secretary</li> <li>iii. Meeting Rules – K. Fyvie reviewed the Meeting Rules.</li> <li>iv. Approval of the Agenda <ul style="list-style-type: none"> <li>○ <b>Motion: That the agenda be accepted.</b> <b>Moved by:</b> L. Scott <b>Seconded by:</b> G.McIntosh <b>Motion Approved</b></li> </ul> </li> <li>v. Approval of the Minutes from 2015 AGM</li> </ul>

	<ul style="list-style-type: none"> <li>○ <b>Motion: That the minutes of the 2015 AGM be approved.</b> <b>Moved by:</b> C. Murphy <b>Seconded by:</b> V. Stafford <b>Motion Approved</b></li> </ul> <p>vi. 2015 2016 Annual Report – K. Fyvie acknowledged the work done by the Communications committee and communications consultant and it is now available on the BCNPA website.</p> <p>vii. Presentation of Financial Report - The Financial Report was presented by K. Sims. She advised that the statements are prepared by Leon &amp; Co, accountants for BCNPA and have not yet been audited.</p> <ul style="list-style-type: none"> <li>○ K. Sims reported there were various initiatives introduced to reduce costs, revenues did increase, and there is a balanced budget for 2016.</li> <li>○ She reviewed the presentation spreadsheet, provided some hard copies of the financial report provided by the accountant, and reviewed the information.</li> <li>○ She compared details of 2014 with 2015 and highlighted changes in expenses and expenses. She indicated that the venue fees for the conference last year were significant in 2015 and ate into the bottom line. Other costs decreased significantly. A positive balance at the end of 2016 is anticipated.</li> <li>○ No discussion or questions from the members.</li> </ul>
4. Resolutions	<p>i. <b>Resolution 16-01: Regional Representative</b> <b>Where as</b> the Regional Director's role is to support BCNPA members working within the assigned region and <b>Whereas</b> Provincial Health Services are located throughout the province and <b>Whereas</b> the Regional Director positions are cost neutral to BCNPA. <b>Be it resolved that</b> a fifth Regional Director position for Provincial Health Services (PHSA) be added to the BCNPA executive. <b>Moved to accept the resolution: Fiona Hutchison</b> <b>Seconded by: Minna Miller</b> Barb Eddy spoke to the resolution. Discussion:</p> <ul style="list-style-type: none"> <li>• Minna Miller (PHSA) – agree with resolution</li> <li>• Denise Tarlier (PHSA) – she has concerns, might be advantages but might not outweigh connection with people they are geographically closer to.</li> <li>• Natasha – is there an opportunity to do both and be supported from a PHSA rep.</li> <li>• Lorine Scott – formerly PHSA, she would like to see that we still keep a regional perspective but include 2 regional directors for Vancouver area. Perhaps amend the motion.</li> </ul> <p><b>Amendment to the Motion:</b> To add a second regional director to the Vancouver region rather than</p>

have it designated as PHSA.

**Moved to amend the resolution: Stan Marchuk**

**Seconded by: Lorine Scott**

Discussion:

- N. Prodan-Bhalla – there could be 2 Vancouver reps and PHSA would still not be included.
- S. Hodge indicated perhaps it should include that it not be limited to PHSA
- C. Booth – would like to see it labeled as a Provincial Health Services rep. What about who is linking with First Nations Health Authority?
- C. Murphy – considering Stan's amendment is that he is using the words Vancouver Region and we're not talking about HAs or VCH, we're talking about the Vancouver Region. People are spread out in the north and how do you communicate with them? In Vancouver you are dealing with more people in a smaller area.
- L. Verigin – in the interior, we are very much spread out and have huge challenge of trying to connect the COP of NPs and not sure it will be solved by adding more reps.
- R. Graham – if our bylaws indicated if we have regional representation or HA representation. If regional, then we may anticipate as we grow, that the larger regions have greater representation on the Exec.
- W. Bowles – up until now First Nations HA has not been ready.
- S. Marchuk – we are tied directly to HAs and need to have fluidity in the region.
- L. Scott – the challenge in Van region is in the other regions all NPs report through same COP. So in Van there are 2 separate COP and communications is problematic. She agrees our constitution and bylaws say we should be regional focused and not HA focused.
- B. Eddy – don't agree we should have 2 Van reps but we can't confuse CoP and workplace org structure with the role of the rep as a communicator. We are not connecting well at BCNPA with communication. It is not Van centric problem but PHSA across the province.
- Annaliese – there is an Aboriginal perspective. As a regional rep are you each provided with our member contact information?
- L. Verigin – when you register, you provide us with an email so if you are a member, we have your email. If it's a work email then we do have trouble connecting – we would like a personal email address. We do use your email to communicate with you but that is only with members of BCNPA even though we try to share information with all NPs. There is a responsibility on the member to connect with us.
- W. Bowles – re the context of the regional HAS vs NPs not - not true in FHA and there are NPs in her region not connected to our department.
- B. Fox – not all NPs in any HA are part of COP.
- K. Irving – for other organizations around province, you look after a region and not who you work

for. We have 400 NPs in BC, we have 5 reps plus executive – so how many people does it take to look after that many people and do a good job. She agrees with the regional rep. In IHA, outside of the HA, they say they work well and connect – and onus should be on people to connect.

- J. Brown– as a small geographic island rep, knowing only a few PHSA NPs, it has been challenging to connect with them and having to reach out through COP has been challenging and therefore it would be good idea to add the PHSA rep.
- A. Arnstein – there is a structure in place and most are in HA positions and COP, there is a communication path there. Let’s use the COP model to help make it easier to do communication.

R. Sims re-confirmed wording of the amendment with S. Marchuk.

**Vote on the amendment: Be it resolved that a 5<sup>th</sup> regional rep position, as a second Vancouver Regional rep, be added to the BCNPA executive.**

The amendment was made available for online participants.

**Amendment to Resolution 16-01 - Defeated**

**Vote on Resolution 16-01. Discussion**

- F. Hutchison– in VC there are so many PHSA people and the rep would be supposed to ...is the Northern Rep connecting with teh North PHSA people?
- N. Prodan-Bhalla – so PHSA reps in north or interior do not attend those COP but they attend the PHSA COP
- F. Hutchison – do reps in the north find it difficult to connect?
- Minna Miller – she understands it is for purpose of communication from BCNPA to various NPs.

**Resolution: 16-01 Regional Representative - Passed**

ii. **Resolution 16-02: Vice President Position**

**Where as** the BCNPA members voted previously to change the bylaws to reintroduce a president-elect, moving on in succession to president and past president, thus the role of vice-president is a redundant role in the current structure.

**Be It Resolved that** the position of Vice-President be removed from the current bylaws at the completion of the current Vice-President’s term.

**Moved to accept resolution: Lorine Scott      Seconded by: Diane Middagh**

- N. Prodan-Bhalla spoke to the resolution.

**Resolution16-02: Vice President Position - Passed**

<p>5. Election of Officers &amp; Directors</p>	<p>K. Fyvie announced:</p> <ul style="list-style-type: none"> <li>• President Elect (1 year) - Vacant</li> <li>• Secretary (2 years) – Lenore Riddell Acclaimed</li> <li>• Regional Director - Fraser (2 years) – Liz Mulvaney Acclaimed</li> <li>• Regional Director - Island (2 years) – Dianne Middagh Acclaimed</li> <li>• NP Student (1 year) – Harry Uppal Acclaimed</li> </ul>
<p>6. Acknowledgements</p>	<p>Kathleen Fyvie presented acknowledgement to the outgoing board members: Stan Marchuk, Lori Verigin, Michael Gartner, Wendy Bowles, Janice Brown. Acknowledgements to B. Ingram as well as a thank you to Rob Sims in assisting with our business meeting of the AGM. Special thanks was extended to N. Prodan-Bhalla for her support this past year.</p> <p>Lorine Scott reminded everyone that the BCNPA has been fortunate to work closely with E. Sangster Gormley UVic and her work with MOH has included BC NP practice survey. It is available to BCNPA and would like to encourage all NPs to continue to contribute data. Findings are used to inform the executive as they advocate for you and problems being dealt with, and as a way of influencing your own practice life. It is an important survey and a link to the survey on acknowledgement slideshow being shown throughout conference. Any questions can be directed to Esther or Lorine.</p>
<p>7. Closing Remarks &amp; Adjournment</p>	<p><b>Motion: To adjourn the meeting.</b>  Motion to accept: Lorine Scott Seconded by: Minna Miller  <b>Motion passed.</b>  <b>Meeting adjourned at 5:20 pm</b></p>